



## PRIVACY POLICY

### Information stored:

- Name
- Email address
- Postal address
- Home and mobile telephone numbers
- Photographs and videos
- Information relating to children in order to fulfil our child protection responsibilities i.e. date of birth and relevant medical issues
- Date consent given to hold data

### How information is stored:

- We put in place reasonable security measures to protect against any unauthorised access or damage to, or disclosure or loss of, your information.
- All data is stored for a minimum of 2 years.
- All data will be disposed of securely.

### Use of personal data:

WAOS collects personal data of members and supporters purely for administrative and communication purposes and will not sell or share any personal information.

### Photography and videos:

If members take part in WAOS' productions and activities then they may from time to time be included in photographs or videos and these photos and videos may be published on our website and social media pages, in printed programmes and for publicity for the production or activity and WAOS in general.

### Members and supporters rights relating to Data Privacy:

A member or supporter has the right to:

- Report any breach of privacy and receive a response within 30 days.
- Ask to see what information is held for them.
- Request the amendment or deletion of any information held for them.

### Contact person:

The Data Controller for data privacy issues is the Membership Secretary. They can be contacted on [membership@waos.info](mailto:membership@waos.info).